The Economic Development Commission held a Regular Meeting on Thursday, February 21, 2019 at the Plainfield Town Hall.

Members Present: Mary Ann Chinatti, Steve Martin, Paul Smith, Nicole Sweeney and Jennifer Greene

Members Absent: Jodi Clark

S. Martin called the meeting to order at 7:00 pm.

Approval of Minutes
M. Chinatti motioned to accept the 1-17-19 meeting minutes as presented. Seconded by P. Smith, motion passed.

Public Participation
Kevin Cunningham stated the small business loans are opportunities for towns’ businesses.

Reports
M. Chinatti stated thirty students from UCONN CBI will be reviewing BL Companies 2016 report on InterRoyal. Brownfields Grant application for InterRoyal has been submitted and has moved onto the next round. The 501C application for the Brownfield Land Bank is in the works so it can be established as a tax exempt entity.
Old Business

A discussion was held on the Business of the Year application, distribution of applications and deadlines. Announcement of the Business of the Year will be at Plainfield Day on August 3, 2019. Suggestion was made to invite the “Noriwch Magazine” for the announcement. On May 1 applications will be available and due by July 1, decision of “Business of the Year” will be made at the July 2019 EDC meeting.

The following was discussed on business visits:

- Who to visit
- How often
- Schedule appointment
- Information packet
- Questionnaire – sample attached
- Questionnaire to have Multi-choice answers

M. Chinatti handed out the 2019 proposed $11,000 budget for Economic Development. The majority of the money is for marketing.

List of 2018 Trade Name Certificates were reviewed.

Welcome package and ribbon cutting with PBA were discussed for new businesses.

Adjournment

J. Greene motioned to adjourn. Seconded by P. Smith, motion passed. Meeting adjourned at 7:30 pm.

Submitted,