Economic Development Commission
Regular Meeting Minutes
June 20, 2019

The Economic Development Commission held a Regular Meeting on Thursday, June 20, 2019 at the Plainfield Town Hall.

Members Present: Steve Martin, Mary Ann Chinatti, Jennifer Greene and Paul Smith

Members Absent: Jodi Clark and Nicole Sweeney

S. Martin called the meeting to order at 7:00 pm.

Approval of Minutes
M. Chinatti motioned to accept the 5-16-19 meeting minutes as presented. Seconded by P. Smith, motion passed.

Public Participation
June Gagne asked if any nominations have been received for the Business of the Year.

Reports
- Town Budget – was approved at Town Meeting on June 3, 2019
- Annex – Final report was presented on May 23, formal report should be in, within a week. The report will be on-line.
Old Business

Welcome Packet
Town Assessor and Town Clerk have contributed to the packet, item #14 has been deleted. M. Chinatti submitted an updated verse of the Business Development Guide for review. Members agreed it looks good and may be distributed. Copies will also be on the website.

Business Visits
S. Martin has visited Amtec, Pro-Mfg., Quintal Ins and NE Services & Controls. All are doing well. Amtec will be adding additional warehousing space. A big concern is employees.

Visioning Sessions
The Plainfield Visioning Session was held on June 6 at 6:30 pm to 8:30 pm at the Plainfield Town Hall. Attendance was low, but did get a lot of good ideas. “Maker Space” for artisans and InterRoyal Site to be an Incubator Space were mentioned. Wauregan and Central Village Visioning Sessions will be held before the end of summer.

New Business
P. Smith motioned to add PBA Membership to New Business. Seconded by M. Chinatti, motion passed.

EDC Presence on Town Website
The Town website is in the process of being updated. A suggestion was made to check out other Town’s EDC websites.

Schedule Business Information Meetings
A short discussion was held on “content and dates” concerning the Small Business Loans & Business Educational Seminars.

PBA Membership
P. Smith motioned to join the PBA for next year for $100 membership fee. Seconded by J. Greene, motion passed.

Correspondence
Trade Name Listing (updated 6-11-19) and Business Development Guide were e-mailed to members.

Adjournment
M. Chinatti motioned to adjourn. Seconded by J. Greene, motion passed. Meeting adjourned at 7:30 pm.

Submitted,

[signature]