The Board of Finance is pleased to present the Town’s 2018-2019 Annual Report. We thank everyone who helped with it’s presentation. Comments and suggestions for future reports are most welcome.

The first section of this presentation is devoted to Department, Board, and Commission reports, while the back section is a reproduction of our auditor’s report for the fiscal year.

**Board of Finance**
Thomas Sinkewicz, Chairman
Travis Irons, Vice Chairman
Theodore Dumaine, Secretary,
Scott Charlwood
Don Kivela
Gary Stalaboin
Scott Gardiner, Alternate
David Saros, Alternate
Board of Finance

The Board of Finance has held 21 meetings this year and all regular meetings were held on the 3rd Wednesday of every month, with the exception of November where it falls on the 4th Wednesday. The Board of Finance had one resignation which allowed us to elevate an appointed alternate member to a full member position and then fill the vacancy of that alternate position.

The budget did not pass on first attempt at Town Referendum on May 20, 2019. It then went to Town Meeting on June 3, 2019 and passed with a grand total of $48,440,636 and the Mill Rate was set at 28.33.

The Prior Fiscal Year, Fiscal Year 2019 was passed at a Town Meeting on May 21, 2018 with a grand total of $47,608,464 and the Mill Rate was set at 27.96.

The firm, MARCUM was appointed to conduct the town’s annual audit of its records.

Submitted Respectfully by:

Thomas J. Sinkewicz  
Chairman
TAX COLLECTOR’S OFFICE – ANNUAL REPORT FY 2019

The Tax Collector’s Office is responsible for collecting, processing, and balancing property taxes on all real estate, motor vehicle, and personal property. In addition to property taxes, this office also collects sewer use, sewer assessment and C-pace. Approximately 35,000 tax bills and delinquent statements are mailed and processed each year. Liens are recorded in the land records for all unpaid real estate, personal property, and sewer accounts each year. All motor vehicle accounts that are not paid when due are reported to the Department of Motor Vehicle as delinquent and registrations cannot be obtained or renewed until all bills are paid in full. Various reports are filed with the State Office of Policy and Management for reimbursement on programs that benefit elderly and disabled taxpayers. The office provides a great deal of information to attorneys, title searchers, banks and the general public.

Taxes - During the fiscal year, the collection was $27,085,881.08 in current property taxes, $901,834.92 in delinquent taxes. The figures represent a 97% collection rate on the current levy and 101% when back taxes are included. The office has met and exceeded the expectations of the Board of Finance.

Sewer Use - $1,548,477.64 in current sewer use taxes, and $51,057.05 in delinquent sewer.

Sewer Assessment - $56,778.35 in sewer assessment charges. Interest & Lien fees collected totaled $6,067.27

Dealing with delinquent accounts is always a difficult task. We have made great headway with these accounts over the past few years. The process included tax sales on properties that were at least three years delinquent. This office sent repeated delinquent notices to record owners. The tax sales were very successful. From start to finish I collected $239,201.79 fiscal year 2018-2019.

The office obtained the services of a new credit card company that works with the Tax Collector’s program to make on-line payments user friendly. Credit card collection this year was $901,582.55

Breakdown Calendar for Tax Collector

July 1: First-half Real Estate and Personal Property tax bills due; Motor Vehicle tax bill due in full.
August 1: Last Day to pay to avoid penalty (if this day falls on a weekend or holiday, you have until the next business day) Delinquency notices mailed
September: List is generated for Marshal or Tax Sale
October 1: Sewer Assessment collection due October 1st
January 1: Second-half Real Estate and Personal Property tax bills due; (REMINDER NOTICE SENT); Supplemental Motor Vehicle tax bill is due in full.
February 1: Last Day to pay to avoid penalty (if this day falls on a weekend or holiday, you have until the next business day) Delinquency notices mailed.
May: Intent to Lien Notices mailed; liens processed for properties with delinquent accounts.
June: Prepare bills for tax collection. M-1 State report - June 30th.

Efforts will continue in the upcoming year to meet the financial needs of the town.

Karen Vincent, CCMC
Tax Collector, Town of Plainfield
Emergency Management

The Emergency Management Department consists of the Emergency Management Director and a staff of highly trained volunteer workers available during times of an emergency. This office is responsible for developing and maintaining the Town of Plainfield Emergency Operations Plan, supervising the staffing and operations of the Emergency Operations Center (located at 51 Black Hill Road), advising the First Selectman on response plans and actions during emergencies, coordinating State and Federal assistance during state and nationally declared emergencies, coordinates the responses of the Town fire departments, police department, highway department, school department and utilities during major weather, hazardous material and security events.

The Town of Plainfield is subject to many types of emergencies including earthquakes, major winter snow storms, ice storms, cold weather events, power system outages, hurricanes, tornadoes, school and business security events, electrical storms, terrorist as well as other unplanned and planned emergencies. These events may disrupt the normal operations of Town government and the lives of our citizens for a short or long duration. The Emergency Management Department works to minimize the disruptions and restore utilities and other services as soon as possible. State and Federal assistance may not be available for up to 72 hours after an event occurs so our residents need to plan for these possibilities.

We work closely with the Red Cross, the State of Connecticut Department of Emergency Management and Homeland Security and the Federal Government to open shelters as needed in Plainfield to provide for the emergency needs of our residents. We have two formally designated shelters in Plainfield; the Plainfield Town Hall and the Plainfield High School. These can be opened as needed using staffing from the Red Cross and locally trained volunteers. We are working to have our shelters approved as “Multi-Jurisdictional shelters” where we would host residents from 5 surrounding communities in the event of a major emergency. Our Emergency Operations Center is fully equipped to maintain communications with all local, state and federal agencies during an emergency using a variety of technologies on a 24-hour basis as needed. The EOC was activated for several training exercises over the past year as well as major snow storm events.

We are currently conducting a total re-write of our Emergency Operations Plan for the Town of Plainfield to follow new guidelines issued by the State of Connecticut. We also have developed an “Active Shooter” training program for use with all municipal departments and offices to better prepare our employees for facing this new type of emergency. The office is always in search of new people as volunteers to work in the EOC during emergency activations and scheduled emergency management drills and training. If you are interested, please contact me at my Town Hall office.

In 2015, your Emergency Management Director received the distinguished award of “Emergency Management Director of the Year” from the State of Connecticut for work done in emergency preparedness and planning on the local and state level.

Paul J. Yellen
Emergency Management Director
The Building Official administers the Connecticut State Building Code. Permits for all new buildings, additions, alterations, demolition, etc., are issued from this office. During the year, a total of 606 permits were issued to Plainfield property owners, bringing in $124,262 to the General Fund.

The permits issued in Plainfield included:

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Homes</td>
<td>22</td>
</tr>
<tr>
<td>Accessory Apartment</td>
<td>1</td>
</tr>
<tr>
<td>Additions/Commercial</td>
<td>10</td>
</tr>
<tr>
<td>Demo</td>
<td>4</td>
</tr>
<tr>
<td>Fences</td>
<td>2</td>
</tr>
<tr>
<td>Fuel Tanks</td>
<td>8</td>
</tr>
<tr>
<td>Gas Piping</td>
<td>12</td>
</tr>
<tr>
<td>Mechanical</td>
<td>57</td>
</tr>
<tr>
<td>Mobile Homes</td>
<td>1</td>
</tr>
<tr>
<td>Plumbing</td>
<td>7</td>
</tr>
<tr>
<td>Renovations/Residential</td>
<td>103</td>
</tr>
<tr>
<td>Roofs</td>
<td>70</td>
</tr>
<tr>
<td>Siding</td>
<td>13</td>
</tr>
<tr>
<td>Solar Panels</td>
<td>42</td>
</tr>
<tr>
<td>New Commercial</td>
<td>7</td>
</tr>
<tr>
<td>Additions/Residential</td>
<td>11</td>
</tr>
<tr>
<td>Decks</td>
<td>20</td>
</tr>
<tr>
<td>Electrical</td>
<td>98</td>
</tr>
<tr>
<td>Foundations</td>
<td>4</td>
</tr>
<tr>
<td>Garages</td>
<td>5</td>
</tr>
<tr>
<td>Heating</td>
<td>58</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>2</td>
</tr>
<tr>
<td>Pellet Stoves</td>
<td>11</td>
</tr>
<tr>
<td>Pools/hot tubs</td>
<td>13</td>
</tr>
<tr>
<td>Renovations/Commercial</td>
<td>13</td>
</tr>
<tr>
<td>Sheds</td>
<td>8</td>
</tr>
<tr>
<td>Signs</td>
<td>3</td>
</tr>
<tr>
<td>Woodstoves</td>
<td>4</td>
</tr>
</tbody>
</table>

Residential Projects:
- Subdivision at Moosup Pond Rd/Smith Rd for 11 potential new homes
- 55+ elderly housing at Moosup River Estates for 39 potential new homes
- Subdivision at Stone House Drive for 20 potential new homes

Commercial Projects:
- WMS LLC at 43 Lathrop Rd Ext.
- Morgan Truck at 85 Moosup Pond Rd
- Walgreens at 85 Moosup Pond Rd
- Storage Buildings at 144 Norwich Rd
- Atlantic Broadband at 221 Norwich Rd
- Motorsports Nation at 982 Norwich Rd
- K&H Construction at 1221 Norwich Rd
- Plainfield Garages & Storage LLC at 91-105 Plainfield Pike
- Plainfield Materials at 113 Plainfield Pike
- Solar Panels at various Municipal Buildings
The Town Clerk is one of the oldest of public servants in local government. The profession traces back before Biblical times. The early keepers of archives were often called “Remembrancers” because before writing came into use, their memory served as the public record. Today, we rely less on memory and more on paper and technology but the duties as record keeper are not much different.

The Town Clerk is the Keeper of the Records, the Recorder of Deeds, the Registrar of Vital Statistics and the Election Official. Though Election Day is in November, the duties of the Town Clerk as an Election Official span all year.

From July 1, 2018 – June 30, 2019, the Plainfield Town Clerk’s Office recorded 2,700 documents on the land records, including but not limited to, Deeds, Mortgages, Liens, Releases, Survey and Subdivision Maps, Trade Name certificates and Foreclosed Property Registration forms. Documents are received either by mail, in person or electronically.

For each recording, the town maintains a special fund for the Town Clerk to spend on preservation and records management. In addition to these funds, the Town Clerk can apply and obtain money from the State Library for various preservation projects. Since 2005, this office has used these funds for microfilming vital records and meeting minutes as well as back-scanning land records and military discharge records. We have also completed several preservation projects of indexes, map books and vital records.

From June 1, 2018 – May 31, 2019 the Town Clerk’s Office issued 1,264 dog licenses, 6 Kennel licenses, 1902 bulky waste stickers, 993 sportsman’s licenses and 44 marriage licenses.

The Town Clerk maintains a list of members of all elected and appointed boards and their terms; all newly elected/appointed board members are sworn in at the Town Clerk’s Office. The Town Clerk also maintains a list of all active Justices of the Peace.

As of June 1, 2019, there were 35 active Justices.

There is always activity in the office. Our many visitors come in to search land records, find boundary lines on survey maps, seek information about elected officials, election results, meeting minutes, to do genealogy searches and to obtain a variety of information about the town; what to do and who to call.

We are happy to serve all of the residents of the town as well as all of our visitors.

Please feel free to visit or call myself or my assistants, Cindy or Kathy and we will do our best to help you.

Louisa R. Trakas MCTC, CMC
Plainfield Town Clerk
ANIMAL CONTROL OFFICER

The Plainfield Animal Control Officer is responsible for all animal related issues in the town of Plainfield including the villages of Moosup, Wauregan and Central Village. The Animal Control Officer investigates an average of approximately 500 animal related complaints per year and receives many more calls from residents for advice on many subjects. The number of impounded and quarantined animals varies depending on the year but averages approximately 80 – 100 animals, mostly dogs, however other impounded animals have included cats, rats, poultry, domestic birds, snakes and more. The Animal Control Department takes owner surrendered dogs on occasion and adopts animals to the public. We pride ourselves on a 98% adoption rate. The Animal Control Officer works hand in hand with local rescues for harder to place animals or those with exceedingly high veterinary issues. We work hard at maintaining a healthy environment for impounded animals until they are ready for their forever homes. The Animal Control Officer is also responsible for issuing disposal orders and restraining orders on vicious and dangerous dogs to ensure public safety. Infractions and written warnings are also issued by the Animal Control Officer for violations of state statutes and local ordinances. The Animal Control Departments’ duties include but are not limited to the following:

- Pick up, impounding and advertising any roaming or stray dogs.
- Responding to hit by car dogs or cats when an owner is not located. Transporting said animal to a veterinarian for medical needs.
- Cruelty investigations and seeking justice for abused, neglected and abandoned animals.
- Educating the public on varied animal related topics and teaching residents to better care for their animals.
- Enforcing dog licensing laws.
- Investigating and impoundment of biting domestic animals according to state statutes, both bites to humans, domestic animal verses domestic animal and domestic animal verses wildlife.
- Dispatching potential rabid wild animals and preparing and delivering said animal for rabies testing.
- Issuing strict confinement and close observation rules for animals who have come in contact with a potential rabid animal.
- Patrol town streets and public areas.
- Catching loose livestock such as horses, cows, goats etc. and returning them to their owners.
- Assisting residents in keeping their pets by providing help with dog or cat food if necessary.
- Answering calls for dogs locked in hot cars in the summer months.
- Nuisance barking calls.
- Cleaning, feeding and general care of any animals impounded at animal control facility.
- Helping residents locate and possibly trap missing pets.
- Speak to local groups and/or schools about animal control issues.
- Assist law enforcement in any animal related issues.
- Data entry for all calls for service on a daily basis.
- Taking in owner surrenders if the space allows.

It is the continuing goal of the Animal Control Officer to provide timely professional animal control services to the residents of the Town of Plainfield.
PLANNING AND ZONING COMMISSION

Members of the Commission include:

Regular Members                 Alternate Members
Karla Desjardins, Chairman       Roxanne Boisse
John Meyer, Vice-Chairman          Jared Fournier
Seann Peterson                      Cathie Mestemaker-Harris
Lindsay Joslyn

Planning and Zoning Department Staff:

Mary Ann Chinatti, Town Planner
Ryan Brais, Assistant Town Planner/Zoning Enforcement Officer
Sonia Chapman, Planning and Zoning Clerk

The planning and zoning commission is responsible for the proper land use planning and zoning under CT general statutes and town zoning regulations.
The commission meets monthly; the second Tuesday of every month at 7:00 PM at the Plainfield Town Hall.

During FY 2018-2019 the commission received 29 applications, 10 for regulation/map amendments, 8 for special permits, 9 site plan applications and 1 2-lot subdivision application.

Of the applications submitted, the commission approved 8 regulation/map amendments, 7 special permits, 9 site plans and 1 2-lot subdivision application; it denied 1 regulation/map amendment and 1 special permit application. One site plan application was withdrawn by the applicant, and 1 regulation/map amendment and 1 special permit application were pending at the end of the fiscal year. The commission also had 1 CGS 8-24 referral, which it denied.
FINANCE DEPARTMENT

The Finance Department oversees and administers the town’s financial and accounting systems, including the collection and disbursement of all monies for the Town. The revenues of the Town include real and personal property taxes, federal and state grants, various permits and licenses, and other miscellaneous revenue. Other functions of the department include the processing of all accounts payable, account receivables, payroll and audit.

The audit for June 30, 2019 was completed in June 2020 due to the hiring and resignation of a new finance director and a new audit firm. The auditing firm’s contract was signed in December 2019, Marcum.

Kelly Vachon
Finance Director
The primary objective of the Assessor’s Office is to ensure that all taxable property located within the Town of Plainfield is assessed in accordance with applicable law so that every property owner bears an appropriate share of the total tax burden. To accomplish this objective, the Assessor and staff must discover, list and equitably value all property within the jurisdiction. The results of these efforts is the Grand List: a record of all the taxable and tax-exempt property within the Town of Plainfield. The Grand List is used in the budget process to establish the mill rate and for tax billing.

The following is a comparison of the 2017 and 2018 Net Grand List:

<table>
<thead>
<tr>
<th>Type</th>
<th>2017 Grand List</th>
<th>2018 Grand List</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real Estate</td>
<td>791,536,510</td>
<td>799,684,970</td>
<td>8,148,460</td>
</tr>
<tr>
<td>Personal Property</td>
<td>101,677,410</td>
<td>105,317,120</td>
<td>3,639,710</td>
</tr>
<tr>
<td>Motor Vehicle</td>
<td>93,656,825</td>
<td>94,858,800</td>
<td>1,201,975</td>
</tr>
<tr>
<td>Total</td>
<td>986,870,745</td>
<td>999,860,890</td>
<td>12,990,145</td>
</tr>
</tbody>
</table>

On the 2018 Grand List the Town of Plainfield had the following number of accounts:
- Real Estate: 6,287
- Personal Property: 841
- Motor Vehicles: 14,699

The following is the gross top 10 Taxpayer accounts for the Town of Plainfield on the 2018 Grand List (combination of Real Estate, Personal Property & Motor Vehicle):

<table>
<thead>
<tr>
<th>Taxpayer</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lowes Home Center Inc.</td>
<td>47,469,660</td>
</tr>
<tr>
<td>Greenleaf Power</td>
<td>44,998,600</td>
</tr>
<tr>
<td>Connecticut Light and Power Company</td>
<td>15,886,020</td>
</tr>
<tr>
<td>PPF WE 85 Moosup Pond Road LLC</td>
<td>15,201,400</td>
</tr>
<tr>
<td>Plainfield Renewable Energy</td>
<td>14,019,930</td>
</tr>
<tr>
<td>ORL Plainfield LLC</td>
<td>7,911,210</td>
</tr>
<tr>
<td>Connecticut Water Company LLC, The</td>
<td>5,626,149</td>
</tr>
<tr>
<td>Girwood LLC</td>
<td>5,527,650</td>
</tr>
<tr>
<td>Strategic Commercial Realty Inc.</td>
<td>5,394,640</td>
</tr>
<tr>
<td>Yankee Gas Services Company</td>
<td>5,223,080</td>
</tr>
</tbody>
</table>

Maintaining accounts within the Town of Plainfield takes a great deal of time for the Assessor’s Office. The office is continually processing transfers of real property, applying credits to motor vehicles, prorating real estate due to new construction, inspecting properties with permits that have been issued by the Building Inspectors Office, maintaining the town tax maps, etc.

The Assessor’s Office is responsible for processing applications for the Elderly Homeowners and Rental Rebate Programs. We also approve and apply tax exceptions for the veterans, blind and totally disabled programs. PA490 (Public Act #490) applications are also processed in the Assessor’s Office.
The following are important annual dates for the Assessor’s Office:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 1</td>
<td>Start date for the Elderly Homeowner Program and Additional Veteran Program.</td>
</tr>
<tr>
<td>April 1</td>
<td>Start date for Rental Rebate.</td>
</tr>
<tr>
<td>May 15</td>
<td>Deadline to file for the Elderly Homeowner program.</td>
</tr>
<tr>
<td>June 1</td>
<td>Deadline for commercial property owners to file the annual income and expense forms.</td>
</tr>
<tr>
<td>September 1</td>
<td>Filing period starts for PA490, Farm and Forest</td>
</tr>
<tr>
<td>September 30</td>
<td>Deadline to file DD214, honorable discharge to be filed in the Town Clerk’s Office to receive exemption.</td>
</tr>
<tr>
<td>October 1</td>
<td>Deadline for Rental Rebate, Local Blind, Social Security Disabled applications, Additional Veterans Applications are due to the Assessor.</td>
</tr>
<tr>
<td>October 31</td>
<td>Deadline to file PA490, Farm and Forest</td>
</tr>
<tr>
<td>November 1</td>
<td>All Personal Property Declarations must be filed or postmarked by November 1st to avoid the 25% penalty.</td>
</tr>
</tbody>
</table>

For additional information regarding programs offered by the Assessor’s Office please visit [www.plainfieldct.org](http://www.plainfieldct.org), under the Assessor’s page.

The Assessor’s Office files various reports to the Office of Policy and Management for reimbursement. The reports include, PILOT- state owned property, Reimbursement Disability, Veteran Exemption, and Hospital Property Tax.

Questions concerning assessments, adjustments, exemptions, tax relief or motor vehicle tax credits should be directed to the Assessor’s Office.

Respectfully,

MaryEllen Hall, CCMA
Assessor
Over the past fiscal year July 2018 through June 2019, the Police Department has continued to pursue grants to help the Department obtain needed equipment and to provide extra enforcement patrols for DUI.

The Plainfield Police Department Special Investigations Unit centers on the investigation of major crimes including, but not limited to, deaths, robberies, physical assaults, sexual assaults, child abuse, and fires. The Department investigates over 50 sexual assaults each year, many of those assaults include children.

The Special Investigations Unit consists of a Detective Sergeant, two Detectives, and a Community Resource Officer. The Department also owns a Crime Scene/Mobile Command van, generously donated by the Plainfield Fire Department, to assist with investigations, when needed. The Community Resource Officer, in addition to assisting the Detectives, has the primary goal of strengthening community relations working in schools and neighborhoods throughout the community.
The Plainfield Police Department is also made up of two K9 service dogs. The department is equipped with a $10,000 German Shepard which, was gifted to the Department from The Home Town Foundation, is used during patrol to assist their handlers with tracking and the detection of narcotics. The department also has a Labrador retriever which is primarily used for the detection of narcotics.

The Department, along with the Plainfield Town Hall is furnished with a closed-circuit fiber line that runs from the Town Hall to the Police Department. In the case of a power outage, the computers will keep running. Any backups are done offsite.

### Department of Police Services

<table>
<thead>
<tr>
<th>Calls for Service</th>
<th>Arrests</th>
<th>Motor Vehicle Accidents</th>
<th>Criminal Investigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>13,867</td>
<td>745</td>
<td>230</td>
<td>914</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Domestic Violence/ Harassment Incidents</th>
<th>Juvenile Arrests</th>
<th>Motor Vehicle Warnings</th>
</tr>
</thead>
<tbody>
<tr>
<td>257</td>
<td>31</td>
<td>599</td>
</tr>
</tbody>
</table>
**Water Pollution Control Authority**

The Plainfield Water Pollution Control has 8 full time employees that operate two wastewater plants in Plainfield; the North Plant and the Village Plant as well as 13 pump stations.

The WPCA’s annual budget is approximately $1.76 million. The majority of the revenue comes from sewer user fees along with industrial treatment fees.

The North Plant can process up to 1,000,000 gallons of wastewater a day. The treatment plant is currently undergoing a primary tank upgrade. The WPCA is removing the old wood flight and steel chains and gears and upgrading to fiberglass flights and plastic chain and gears.

The Village Plant can process up to 700,000 gallons of wastewater a day. The upgrade for a secondary tank where the chain and flights in both secondary tanks were changed from wood and steel to fiberglass and plastic was completed in 2018.

A new generator was bought and installed at the Water Street Pump Station.

A new Cornell pump was installed to replace the deteriorating one at the River Street Pump Station. A total of cost of approximately $266,000 was spent on upgrades during the 2018-2019 fiscal year.
RECREATION DEPARTMENT

The Plainfield Recreation Department is located at the Community Services Complex on Norwich Road. The facility is home to the Senior Center and Recreation Department. The department is responsible for the planning and supervision of over seventy different leisure related activities for adults and children. This year over five thousand people have been involved in these programs. Participants range from toddlers to senior citizens. A sample of programs include: aerobics, yoga, youth basketball, fun runs, social events, family outings, pool activities, summer all day program and teen activities. In January 2019, the Recreation Department opened its doors to a Veterans Coffeehouse which provides coffee, snacks, speakers and comraderie to 30-40 veterans weekly. The Department continued to hold its community events such as the Fall Festival, Halloween party, and Holiday party. This past year, the recreation department and the PBA combined to provide an indoor and outdoor experience during the holiday party. Music in the park continued with 6 scheduled concerts (1 concert cancelled due to persistent inclement weather) under the pavilion during the months of July and August. An average of one hundred people attended these concerts. To increase participation, Plainfield Recreation teamed up with Chartwells Food Service as part of the free summer meals program that provides free meals to children. There were three weeks where meals were served prior to the concerts and brought an additional 60-80 families into the park. The Recreation Department engages in many other joint ventures with community organizations such as the annual winter coat drive. The Recreation Department continues to oversee the Town hall Pool. The Pool offers swimming lessons, water exercise, pool birthday parties, adult and open swims and special themed events such as “All Things Frozen” and the “Luau”. The pool is open to residents and non-residents. The pool is also rented hourly twice per week by a physical therapy group.

The Recreation Department continued its “Toys for Kids” program which provided three toys each to approximately 250 kids. Families were referred through their school social workers. We reach out to local businesses and accept donations from the generous individuals within town to help support the program.

The Plainfield Senior Citizen Center is a multi-use facility serving the needs of the elderly in Plainfield. It is a hub of activities. The Center is open Monday through Friday from 8:30 am-4:30 pm. Volunteers plan activities and functions at the center. Weekly activities include exercise, crafts, cards, chorus, billiards, bingo, knitting, movies, social activities, educational programs and trips. At the center is a well maintained library of current books, videos and education materials about elderly and health related issues. We have a Social Services Coordinator available once per week to assist with accessing resources and an Activities Coordinator that plans two weekly arts n crafts activities per week plus other activities as well. Senior transportation is available through support from Title III the Older Americans act. Riders must be 60 or older, and live in Plainfield, Sterling or Canterbury. A seven passenger handicapped accessible van and a car are operated for the elderly enrolled in the program. There are 36 riders enrolled in the program and 89 % of riders are from Plainfield.

The Recreation Department is a large employer of part time seasonal staff. This summer it employed 38 local high school, and college students as lifeguards and summer camp staff. We continue to encourage town residents to contact our office with ideas and suggestions for future programs.

Kelly L. Scaplen
Recreation Director
Plainfield Historical Society is the town’s Municipal Historian. The Society’s mission is to preserve our local history and inform others about it. We interact with all levels of government, education, agencies, community interests and individuals. Our town is rich in important history in our four National Historic Districts and throughout our area.

The History Room at 482 Norwich Road is open on Fridays from 2 p.m. to 4 p.m. and at other times by appointment. This year we have been fortunate to have many visitors and donations of items from people with connections to Plainfield. Some come from other towns and states. Our collection has increased significantly and we are crowded. We accept Plainfield items but are limited to smaller objects. We have some resources for research and welcome questions.

Each year the society presents six or seven programs of historical interest which are open to the public. Our newsletter is printed twice a year. Several groups have invited us to speak about our Plainfield history. We interact with the school department and teachers on various projects.

The Society is a nonprofit group with the purpose of protecting, sharing and increasing knowledge of local history. We are volunteers supporting that goal. The public is welcome to join us.
Fire Marshal

The Fire Marshal for the Town of Plainfield is required by State Statutes to conduct an investigation into the origin and cause of all fires and explosions within the town, conduct inspections of all occupancies except one and two family dwellings as required, perform plan reviews on all new construction except one and two family dwellings, issue blasting and special effects permits and conduct inspections of these operations. The Fire Marshal also responds to and investigates fire safety complaints from the public. We have received an increasing number of complaints over the past year typically involving landlord-tenant conflicts and eviction/nonpayment of rent situations.

The total number of investigations continues to increase each year and the respective dollar loss increases as well. Investigations include grass and woodland fires, vehicle fires, hazardous material incidents, room and content fires, appliance fires, carbon monoxide incidents, major structure fires and multiple building fires. There are many causes for these incidents including accidental causes, weather related incidents, mechanical failure, discarded smoking materials, candle mishaps and intentionally set fires.

We also conduct fire safety training for schools, businesses, nursing homes and other housing facilities and assist the fire departments at emergency scenes with hazardous materials incidents and major fire events.

The Fire Marshal also serves as Burning Official for Plainfield enforcing the State of Connecticut DEEP air quality regulations. Over 25 permits have been issued this year. All proposed sites of open burning are inspected prior to the issuance of a written permit. Complaints of open burning are investigated and penalties for violations can range from verbal warnings, written warnings, no burn orders and criminal fines and/or arrest. We have investigated 17 complaints of illegal or non-permitted burning. All were resolved by education, without arrest or legal actions. Training has also been given to the local fire departments and the police department to assist them in their involvement in these cases.

The Fire Marshal is the Enhanced 9-1-1 coordinator for the Town of Plainfield. He issues all new building numbers for new construction, investigates incorrect building numbering and works with the regional dispatch center to correct failed 9-1-1 emergency response address numbers. There are still many cases in Town where residents do not have their house number displayed. This causes delays in the response of the fire, police and ambulance to your properties in the event of an emergency.

This office works closely with our four fire departments, our police department, ambulance corps, highway department and the school department to help ensure the safety of all residents and visitors to our community.

Paul J. Yellen
BOARD OF SELECTMEN

The Board of Selectmen consists of three (3) members, a First selectman, and two (2) Selectmen, all whom are elected for a term of two years.

The Board of Selectmen meets on the second (2nd) and fourth (4th) Monday of the month. Special meetings may be called by any selectman on a 24 hour notice.

The duties and responsibilities of the Board of Selectmen shall direct and supervise the affairs of the town and be responsible for coordinating the activities of the officers, boards, commissioners and other agencies of the town.

The Board of Selectmen shall have all powers, duties, and responsibilities conferred upon it by the Town Charter or the General Statutes and all powers proper, incidental, or convenient to their exercise.

Annually, the Board of Selectmen shall review all town ordinances and recommend as appropriate, their revision or repeal to the Town Meeting.

The Board of Selectmen is the Water Pollution Control Authority board.

2018 is proving to be an eventful year for the Town of Plainfield. The Budget is always on everyone’s mind and finding ways to be fiscally responsible is of the utmost importance to all.

The Town welcomed 36 new businesses from July 2018 to June 2019. To name a few, Enchanted Jewelery, TM Shenanigans, Bubbles Laundry, Plainfield Materials, LLC, and BMW Electric. This has a direct effect on the Grand List and helping to keep our Mill Rate down.

In July, The Board of Selectmen approved to install and retrofit LED lighting in the Town buildings based on an Energy Audit from D/E/F Services Group, LLC. The savings per month for seven (7) Town buildings is $1,594.78 based on the Audit.

In April 2019, installation began. The estimated cost savings to the Town over a twenty (20) year period is $3 million. Both the LED and the Solar will reduce the Town’s utility expense.

The Town is moving forward with the State’s unfunded mandated MS4 project. We are continuing to work on addressing the many requirements needed to complete the five (5) year project by July 2022.
Annex), built in 1924. In April 2019, the Town received a preliminary final report and held a public meeting to allow final public comment. In May 2019, the Final Report was presented to the public. The three (3) best Reuse Preferences were: Educational, Civic, and Business.

We continue to work with EPA, DEEP, DECD, SHPO and students at the UCONN Connecticut Brownfields Initiative Program regarding the InterRoyal Mill site. In August 2018, State and Federal representatives along with Congressman Courtney visited to provide their support and guidance in the clean-up efforts of the site.

Last year the Town had applied for a grant from the USDA under its Community Facilities Program for safety improvements to the Town’s Police Department including replacement of doors, installation of exit/entry devices, access control and security system. Total project cost is $78,132.15. The Town will contribute $50,785.90 and the remaining balance will be paid through the grant funds. The Grant was awarded June 2019.

Plainfield’s Housing Rehabilitation Program had not been available for quite some time. We had been working with CT DOH with the goal of reviving the program. In September 2018, the DOH notified the Town that the CDBG Housing Rehab Program was reinstated and allowed us to use the $187,000.00 Program Income on hand as opposed to returning it to the State for inactivity. October 2018, the Program was advertised on the Towns website and Facebook Page announcing applications were being accepted. The Town was brought back into compliance with DOH required adoption of annual resolutions/policies/etc. and semi-annual reporting’s.

Respectfully submitted,

Cathy M. Tendrich
First Selectman
PENSION BOARD

ORDINANCE #26 CONCERNING ADOPTION OF RETIREMENT PLAN FOR PAID TOWN EMPLOYEES

It was voted to authorize and empower the Board of Selectmen and the Board of Finance to establish, administer and maintain a Retirement Plan for paid employees of the Town of Plainfield, said Plan commencing in and for the Fiscal Year of July 1, 1970 to June 30, 1971, and continuing thereafter.

The first meeting of the newly organized Pension Board was August 30, 1993.

The Pension Board consists of the Board of Selectmen, Chairman of the BOF, and Chairman of the BOE and if the Superintendent of the School is an elector of the Town of Plainfield, the Superintendent.

The Pension Board met eight (8) times this year.

Pensions were approved for eight (8) retirees. Retirees were from both the Town and the BOE.

As of year-end, the Town had 141 employees collecting monthly pensions totaling $1,178,380.78

As of June 2019, pension plan assets at market value totaled $23,399,518.

The Town’s investment advisors reported to us that due to the climate of the market, the trust fund asset had a 6.2% income gain.

Members of the Pension Board:
Cathy M. Tendrich Chairman - First Selectman
Virginia Sampietro Selectman
Madeleine E. Krecidlo Selectman
Thomas J. Sinkewicz Chairman - BOF
Christi Haskell Chairman - BOE

Respectfully submitted,

Cathy M. Tendrich, First Selectman
**Highway Department**

The Highway Department Employs 10 full time and seasonal staff. The fleet consists of:

- International/Freightliner Plow Trucks = 7
- 450 trucks = 2
- 1 ton truck = 1
- Vac truck = 1
- Payloader = 1
- Backhoe = 1
- Sweepers = 2
- Pick Ups = 4
- Vans = 2
- Mowers = 2
- Vac Con Truck for cleaning catch basins = 1

The Highway Department is responsible for the maintenance of approximately 100 miles of roads in the Town of Plainfield. Maintenance includes snowplowing/sanding, ice control, pothole repair, roadside mowing along with town owned properties, repairing and replacing box culverts and catch basins, cleaning catch basins and waterways, street sweeping, maintenance of guideposts, sign replacement and tree limb cutting. Other duties include, picking litter street side, brush clearing and weed whacking sight lines, traffic duty for outside contractors, removal of dead animals, service and maintain 26 pieces of equipment. We assist other departments when needed. The department also picks up the bagged leaves and brush clippings left at the roadside in the fall.

Plainfield is new to the States MS4 (Municipal Separate Storm Water System) project. This not only has caused a financial hardship on Plainfield, due to the State’s unfunded mandate, but also has created more work for the highway department. The Department will be responsible for catch basin cleaning schedule/maintenance, along with recording. They will also be responsible for the mapping of all inlet/outlets. A stormwater ordinance will need to be adopted along with the filing of an annual report to the DEEP.

This year the following roads were paved:

- Philmar Dr. – 1309 ft.
- Roy St. – 125 ft.
- Mechanic St. – 341 ft.
- Barber Hill – 528 ft.
- High St. – 2070 ft.
- Moosup Pond Rd. – 2300 ft.
- Weston Rd. – 5000 ft.
- Bishop Crossing – 1590 ft.
This year the Highway Department had two major financial burdens that put a strain on their budget. The first, the new MS4 State Mandated Project, and second, due to the Gypsy Moth infestation, the town had the extra burden of cutting down dead trees.

On average, the Highway Department handles 600 calls per year from concerned citizens regarding drainage problems and hazardous tree limbs. It is the goal of the Department to handle each call courteously and quickly.
The Board of Police Commissioners is a five-member elected body which meets on the fourth Tuesday of every month. The Police Commission is responsible for the general management and supervision of police personnel and equipment. As such, the Police Commission promulgates any regulations needed for the operation of the Plainfield Police Department.

The Board of Police Commissioners currently oversees a nineteen manned full-time police department. The police department covers the villages of Plainfield, Central Village, Wauregan, and Moosup. The officers of the Plainfield Police Department respond to various calls, such as, motor vehicle accidents, domestic disputes, and burglaries, amongst other reports of misconduct. Just as an example, during the 2019 year, Dispatch received 14,299 Calls for service and 335 Motor Vehicle accident calls.

The Board of Police Commissioners is also the Traffic Authority of the Town of Plainfield, and in that capacity reviews requests for traffic signs, streetlights, and road closings. Requests are submitted to the Board of Police Commissioners for review.

The Board of Police Commissioners work closely with the Chief and Captain who are the administrators of the Plainfield Police Department. The Chief provides the Board of Police Commissioners with information regarding finances, officer training, and the day to day activities of the Plainfield Police Department. The Captain assists the Board of Police Commissioners with the review, granting/denying, and implementation of all Traffic Authority requests. With the establishment of a close working relationship the department administrators and Board of Police Commissioners are able to operate at a high level in order to achieve departmental goals.

Since the establishment of the Plainfield Police Department, the Board of Police Commissioners has assisted in the implementation of several specialized assignments. The Plainfield Police Department Special Investigations Unit focuses on the investigation of major crimes including deaths, robberies, physical assaults, and sexual assaults. Dependent on staffing, the Special Investigations Unit is designed to consist of a Detective Sergeant, two Detectives, and a Community Resource Officer. The Department also owns a donated Crime Scene/Mobile Command van to assist with investigations, when needed. The Community Resource Officer, in addition to assisting the Detectives, has the primary goal of strengthening community relations by working closely with schools, neighborhood crime watch, and citizens of the Town of Plainfield.

The Plainfield Police Department is also comprised of two K9 officers. The department is equipped with a German Shepherd which is used during patrol for tracking and the detection of narcotics. The department also has a Labrador retriever which is primarily used for the detection of narcotics.

The Board of Police Commissioners have consistently provided the Town of Plainfield with professional and effective law enforcement services for the least possible cost to taxpayers through the use of grant monies, whenever possible.

The Police services offered are geared specifically to the needs and expectations of the citizens of Plainfield, Connecticut. Through its guidance, direction, and support, the Board of Police Commissioners strive to assist the Plainfield Police Department in meeting and exceeding the expectations of town residents.

Daniel Hutchinson
Board of Police Commissioners Chairman
Inland Wetlands & Watercourses Commission

The members of the Inland Wetlands and Watercourses Commission are responsible for regulating the disturbance of soils within the wetlands and within 100 feet of any wetlands or watercourse as defined by CT General Statutes. They meet regularly on the third Tuesday of every month.

During the fiscal year in 2018/2019, the Commission approved 16 permits and 3 Agent Approvals were granted.

Sincerely,

Ron Desjardin, Chairman
Zoning Board of Appeals

The members of the Zoning Board of Appeals (ZBA) are responsible for hearing and acting upon Variance Applications of the Zoning Regulations; for hearing and acting upon Applications of Location Approval for automotive dealers & repairers and gas stations; and for hearing and acting upon appeals of the decisions of the Zoning Enforcement Officer.

Meetings held = 9
Applications approved = 7

Regular Members:
Frank A. Zak, Jr. – Chairman
Peter Migneault – Secretary
Wes Hopkins
Michael Morrissette
Travis Palonen

Alternate Members:
James Humphrey
Scott Gardiner
April Wojcik
PLANNING AND ZONING COMMISSION

Members of the Commission include:

Regular Members
Karla Desjardins, Chairman
John Meyer, Vice-Chairman
Seann Peterson
Lindsay Joslyn

Alternate Members
Roxanne Boisse
Jared Fournier
Cathie Mestemaker-Harris

Planning and Zoning Department Staff:

Mary Ann Chinatti, Town Planner
Ryan Brais, Assistant Town Planner/Zoning Enforcement Officer
Sonia Chapman, Planning and Zoning Clerk

The planning and zoning commission is responsible for the proper land use planning and zoning under CT general statutes and town zoning regulations.

The commission meets monthly; the second Tuesday of every month at 7:00 PM at the Plainfield Town Hall.

During FY 2018-2019 the commission received 29 applications, 10 for regulation/map amendments, 8 for special permits, 9 site plan applications and 1 2-lot subdivision application.

Of the applications submitted, the commission approved 8 regulation/map amendments, 7 special permits, 9 site plans and 1 2-lot subdivision application; it denied 1 regulation/map amendment and 1 special permit application. One site plan application was withdrawn by the applicant, and 1 regulation/map amendment and 1 special permit application were pending at the end of the fiscal year. The commission also had 1 CGS 8-24 referral, which it denied.
PLANNING AND ZONING DEPARTMENT REPORT

The Department serves as Staff and provides technical assistance to the Town’s Planning and Zoning Commission and Inland Wetlands and Watercourses Commission. It reviewed and made recommendations on submitted applications to ensure they were in compliance with the pertinent regulations. Staff also processed land use applications and kept members informed of any upcoming professional development workshops and seminars, and any updates to the Connecticut General Statutes as they pertain to each Commission.

The Department provided a multitude of support services for the community, and is responsible for administering the Zoning, Inland Wetland and Watercourses, Aquifer Protection and Subdivision Regulations and for enforcing those regulations and applicable local ordinances.

Some of the Department’s duties included:
- Met with residents, developers and engineers to discuss planned developments, modifications to existing development and any issues/questions regarding the land use process/permitted uses/requirements/etc.;
- Responsible for ensuring that proposed development is consistent with the Town’s Plan of Conservation and Development, which was updated in 2018;
- Worked the Town’s Engineer and relevant departments to address issues/requirements of, and ensure compliance with, the Town’s MS-4 Permit (Municipal Separate Storm Sewer System); and
- Prepared draft ordinances/ordinance revisions as they relate to the Department.

The Department began work with municipalities/entities within the Eastern Connecticut region to establish an Eastern Connecticut Land Bank which, once certified by CT DECD, will work to see that the multitude of brownfields and associated properties located within Eastern Connecticut are cleaned up and revitalized.

Over 120 zoning permits were issued during the fiscal year, including new construction, additions/accessory structures, home occupations and Use and Compliance. There were 15 Inland Wetland Agent approvals for work within the 100’ upland review area of a wetland/watercourse for new construction and for additions/accessory structures. One determination of no jurisdiction was issued for work on a property containing regulated area(s) but the work proposed was outside of those areas.
Planning and Zoning Department Staff for FY 2018-2019 included:

Mary Ann Chinatti, Town Planner
Ryan Brais, Asst. Town Planner/Zoning Enforcement Officer/Inland Wetland Official
Sonia Chapman, Land Use Clerk

Respectfully submitted,
Mary Ann Chinatti
Town Planner
September 25, 2019
Plainfield Public Schools include: Early Childhood Center (ECC), Moosup Elementary School K-3 (MES) with 305 students, Shepard Hill Elementary School PK-3 (SHE) with 438 students, Plainfield Memorial School (PMS) 4-5 with 304 students, Plainfield Central School (PCS) 6-8 with 516 students, and Plainfield High School (PHS) 9-12 with 589 students.

Plainfield Public Schools are engaged in a strategic process of transforming itself. The Board of Education (BOE) adopted a mission: **To prepare all students to lead safe and healthy lives with the skills to become productive members of the community and the workforce.** – including six core strategies to improve our schools:

1. Ensuring all students meet **rigorous standards**;
2. Ensuring the **highest quality staff**;
3. Improving personalization and **response to diversity**;
4. Increasing **parental and community engagement**;
5. Promoting **safe, healthy and effective learning environments**; and,
6. **Optimizing resources to promote student achievement**.

School improvement plans are aligned to the district’s strategic plan. Each school establishes annual goals for student growth and school improvement. Plainfield schools are realizing a vision of excellence measured by progress toward goals and results of student achievement. As a result of the strategic plan, Plainfield is improving teaching and learning at every grade level by providing universal Pre-K, Full-Day Kindergarten, increased access to technology (1:1) in Grades 3-12 and free PSAT and SAT testing for all Grade 9-12 students at Plainfield High.

In support of these efforts, the district implemented wireless technology access at all schools; initiated a new student information system (SIS) which includes a parent portal to follow student progress, a home messaging system and new website; strengthening parent support through an advocacy team (PACT) and adopting a collaborative self-insurance program (ECHIP) for cost efficiencies. Curriculum upgrades follow a schedule in a five-year cycle. A (TLC) teaching and learning council monitors the progress of the curriculum renewal cycle as well as professional development and assessment. An educator evaluation system is fully operational based on student-growth. Project 2020, a long-range facilities study, resulted in Town approval of a $4 million referendum replacing roofs at all schools as needed.

The district has received State grant awards in the areas of technology, security improvements and early childhood programs. One of the most important strategies used by the district for improvement is clear and open communication and engagement. Every school has a governance or school improvement council to advise on ways to improve. An annual climate survey engages parents in reviewing school programs and services.
Over the past seven years student poverty as defined by free and reduced lunch counts has risen from 28% to 54%. The increase of families with financial concerns prompted Plainfield to host a free summer learning program and a subsidized breakfast and lunch program. To meet this changing population, Plainfield Schools expanded its preschool and Kindergarten programs and instituted free SAT & PSAT testing at Plainfield High. Plainfield offers access to a free regional adult education program to increase learning and career opportunities for residents. Plainfield also established a mobile library “The Discovery Bus” which provides summer reading and storytelling opportunities for children.

Plainfield sends students to three area full-time magnet schools, ACT – Arts at the Capitol Theater, the Science, Technology and Engineering Magnet School, and the Quinebaug Valley Middle College High School as well as Ellis and Norwich Technical Vocational Schools. These magnet schools address the needs of many of our students who are looking for alternative educational experiences.

Our athletics and co-curricular programs engage many of our grade six through twelve students with a host of districts in our region. Despite the moderate size of Plainfield with a high school of 600 students, PHS has attained a number of honors and achievements such as State and Regional Marching Band Champions and a number of State and division athletic titles. Most notably, Plainfield schools continue to be recognized by the State with Moosup Elementary receiving a rating of Category #1 with Distinction, Shepard Hill Elementary rated Category #2 with Distinction, Plainfield Memorial and Plainfield Central Schools rated Category #2 and Plainfield High School rated Category #3. In the state’s ranking system of Categories 1-5, the rating of Categories 3, 2 and 1 represent the status of meeting expectations, proficient and exemplary respectively.
ECONOMIC DEVELOPMENT COMMISSION REPORT

The Economic Development Commission (EDC) was revived during FY 2018, held its first meeting on September 12, 2018 and meets monthly on the 3rd Thursday beginning at 7:00 PM in the Multi-purpose Room.

The EDC’s mission is to provide a climate for businesses to start, operate and grow while always keeping in mind the Town’s character by working through programs, advising on policies and partnering with other agencies to promote business retention, expansion and attractions. EDC is an advisory Commission and has no regulatory powers.

The EDC reviewed proposed Industrial Park development and provided its recommendation to the Planning and Zoning Commission for that development.

It also awarded its first Business of the Year award to Westminster Tool, with presentation of that award scheduled for the August 3, 2019 Celebrate Plainfield Day.

EDC created a Business and Development Guide which is available on the Town’s website, under the Economic Development Department link, with hard copies available at the Town Hall.

Members included:
Steve Martin, Chairman
Paul Smith, Vice Chairman
Mary Ann Chinatti
Jenn Greene
Jodi Clark
Nicole Sweeney (as of 10/2018)

Respectfully Submitted,
Mary Ann Chinatti
Town Planner
September 25, 2019
The Economic Development Department was revived in June of 2018 and works to promote the preservation and development of the Town’s economic base by assisting in the retention and expansion of existing businesses, encouraging new businesses to locate in Plainfield and coordinate efforts to expand the Town’s non-residential tax base.

The Department also serves as the Town’s Eastern Connecticut Enterprise Corridor (ECZ) Coordinator and participated in quarterly meetings, attends meetings of the Northeast Connecticut Chamber of Commerce, Eastern regional Tourism District and the Plainfield Business Association. It also compiled a listing of all Plainfield properties located within the Town’s Enterprise Corridor Zones, and assisted developers of listed properties with applying for CT DECD ECZ benefits.

The Department assisted the Town by applying for a number of grants during the 2018-2019 Fiscal Year. Grant Projects approved included the following:

- Revived the Community Development Block Grant Housing Rehab Program which offers 0% interest, deferred, loans to income-eligible homeowners for needed repairs;
- State Historic Preservation Office (SHPO) Survey and Planning Grant to perform a feasibility and adaptive reuse study for the Town’s historic old high school (a/k/a the Annex);
- USDA Community Facilities Grant to provide updates/repairs to the Police Department’s alarm system and doors;
- Community Foundation of Eastern Connecticut Civic-Engagement Mini-Grant to fund speakers and refreshments for the weekly Veterans Coffee House;
- Last Green Valley 2019 Clean and Green Grant for Earth Day Clean-up Event; and
- Two UCONN CT Brownfields Initiative technical assistance grants:
  - Fall 2019: Preparation of EPA Brownfield Assessment Grant Application, and
  - Spring 2019: Update of 2016 Environmental Site Assessment to determine remaining testing requirements and provide remediation recommendations.

Respectfully submitted,
Mary Ann Chinatti,
Town Planner
September 25, 2019
Plainfield Conservation Commission

The Conservation Commission is an appointed group that meets the third Monday of each month at 7:00 PM. The Commission is charged with the responsibility of making recommendations regarding the natural environment and open space. They maintain the trails and areas in the former Forest Management area (now Patchaug State Forest), based on permission granted from the State of Connecticut Department of Energy and Environmental Protection (DEEP).

Current Members:
- Wally Cwynar
- Sylvia Wielk
- Mark Doyle
- Nick Anderson
- Eugene Goss
- John Meyer

The Plainfield Conservation Commission has accomplished the following tasks benefitting the Town of Plainfield and surrounding areas for this fiscal year (2019):
- Forest Maintenance: Patchaug Forest Trail Maintenance
- Tree Give-Away: Evergreen seedlings for Earth Day (300) and informational handouts for planting, growing and maintaining trees and beneficial plants.
- Collecting native chestnuts to reseed trees: Seeds that are from a mother tree in the Patchaug Forest to re-grow and bolster the Chestnut tree population.
- Guest Speakers:
  - Mary Ann Chinatti: Enhancing ideas about the Conservation Commission
  - Member of the Friends of Patchaug Forest
  - Member of the American Chestnut Foundation
  - Advocate for the Moosup Bike Trail that would connect the Greenway
  - Partnership with Windham Land Trust as Stewards of Land Trusts in Plainfield
  - Observation and correspondence with DEEP regarding proceedings at Aldrich Mill/Kaman
  - Open Space: In talks with Selectman about the interest of open space use in Plainfield for the community
  - Forest Project: (completed) Pachaug Forest Walking Bridge with Eagle Scouts (continuing work with Boy Scouts)

Mission Statement:
The Conservation Commission is dedicated to preserve open land space for future generation, which will enhance the quality of life in town by protecting land, water and wildlife resources.
The Ethics Commission is comprised of individuals appointed by the Selectmen to maintain trust and increase the confidence, integrity and fairness of the town’s government. Throughout 2019 the Commission functioned with only four members instead of five. Despite being a member short, the Commission has governed itself by the code that has been established by the town.

This past year five complaints were submitted for review to the Ethics Commission. The first three complaints were resolved without complication. However, the remaining two complaints had to be tabled to January of 2020, due to lack of quorum at the last meeting of the year.

The Ethics Commission stands ready to serve the Town of Plainfield to the best of our ability.

Respectfully,

Thomas Schwarz
Auditors Report